**COVER LETTER**

**[Your Name]**  
4/474 Blockhouse Bay Road  
Auckland 0600  
jaypatel124566@gmail.com  
[Date]

[Hiring Manager's Name]  
[Company Name]  
[Company Address]

**Subject: Application for IT Internship in Software Development**

Dear [Hiring Manager's Name],

I am writing to express my interest in the IT Internship – Software Development position at [Company Name]. I have recently completed my Graduate Diploma in Information Technology in May 2025 and am currently pursuing my Master of Information Technology at Auckland Institute of Studies. With a strong academic foundation and recent hands-on development experience, I am eager to bring my skills and enthusiasm to your organization.  
  
During my internship at iRepair Company in Auckland, I successfully developed a web-based Customer Repair Form application. This experience allowed me to work on real-world form handling, database integration, and UI design using HTML, CSS, JavaScript, and MySQL. This project not only strengthened my technical skills but also provided valuable experience in client communication and iterative development.  
  
In addition, I hold a Bachelor's degree in Computer Engineering and have practical experience in Python, Java, C++, and SQL. My role at Pizza Club has helped me cultivate teamwork, adaptability, and efficient customer service in a dynamic environment. These combined experiences have equipped me with a unique mix of technical and interpersonal skills that I am confident will benefit your development team.  
  
I am excited about this opportunity at [Company Name] because of its focus on innovation and commitment to mentoring emerging IT professionals. I am enthusiastic about learning and contributing to meaningful projects and believe I would be a valuable asset to your team.  
  
Thank you for considering my application. I welcome the opportunity to discuss how I can contribute to your team in more detail. I am available for an interview at your convenience.  
  
Yours sincerely,  
  
Jay Girishkumar Patel